



Shawnee-Evergreen Community Association - Directors' Meeting Minutes

Date:	Tuesday October 18, 2016
Location:	Our Lady of Peace Elementary & Junior High School 14826 Millrise Hill SW

Attendees:

<u>Directors:</u>					
Sarah Breu	X	Richard Dingwall	X	Zeinab El Kady	√
Liala Elrafihe	√	Ian Jobe	X	Ajay Khanolkar	X
Michael MacLeod	X	Barbara Murray	X	George Payson	X
Sharon Raduloff	√	John Raich	√	Norm Rousseau	√
Brad Smith	√	Peter Snell	√		
<u>Guests:</u>	Mike Selinger (Cardel)		Patrick Brisco (Genstar)		
	Rafal Cichowlas (City of Calgary)				

1. A quorum of directors (5 or more) being present, the meeting was called to order at 7:10 P.M.

2. Review and acceptance of Agenda

Motion:	Accept Agenda as presented.
Moved by:	Norm Rousseau
Seconded by:	Liala Elrafihe
	Carried

3. Cardel/Genstar/Graywood Update

- See Agenda attached (Appendix "A")
  - Plans now for 4 model homes and 4 spec homes to be constructed in 2017.
  - Considerable discussion once again re Shawnee Drive SW and 6<sup>th</sup> Street SW intersection. Brad to write a letter to Zoran Carkic (zoran.carkic@calgary.ca) reiterating our request for proper cross walk markings including flashing signals. Cardel supportive but are not prepared to pay the \$25k cost until mandated by the City.
  - Other items discussed per Appendix "B".
- SHAWNEE PARK COMMUNITY ASSOCIATION ISSUES (Appendix "B")
- This agenda item was completed at 8:15 P.M.

4. Acceptance of Previous Directors' Meeting and AGM Minutes

Motion:	Accept Minutes for September 13, 2016 Board of Directors' Meeting and September 26, 2016 AGM as issued.
Moved by:	Liala Elrafihe
Seconded by:	Zeinab El Kady
	Carried

Shawnee-Evergreen Community Association - Directors' Meeting Minutes

5. Election of Officers

President	Brad Smith
Vice President	Vacant
Secretary/Treasurer	Peter Snell

Motion:	Approve officers as listed above.
Moved by:	John Raich
Seconded by:	Sharon Raduloff
	Carried

6. Position Appointments

Director - Social	Liala Elrafihe & Sarah Breu
Director - Development	Norm Rousseau
Director - Trico	Ajay Khanolkar
Director - Beacon Hill	George Payson
Director - Cardel South Recreation Association	Zeinab El Kady
Director - Membership	Peter Snell

Motion:	Approve position appointments as listed above.
Moved by:	John Raich
Seconded by:	Sharon Raduloff
	Carried

7. President's report

- Brad will write Zoran.

8. Treasurer's Report

- 2016 Actual vs. 2016 Budget
- 2017 Budget vs. 2016 Actual

Motion:	Accept 2017 Budget as presented with Agenda.
Moved by:	Peter Snell
Seconded by:	John Raich
	Carried

- October 18, 2016 status as per Appendix "C" attached

Motion:	Accept Treasurer's Report as presented.
Moved by:	Peter Snell
Seconded by:	Zeinab El Kady
	Carried

9. Other Director reports

- Social  
Alternate locations for Stampede Breakfast to be evaluated. City fee for use of Evergreen Park will not be paid until after discussion at November Board meeting.

Shawnee-Evergreen Community Association - Directors' Meeting Minutes

10. Old Business

- Casino chairperson  
Peter will ask Lynn Jobe to attend November Board meeting.

11. New Business

- Nil

12. Adjournment

Motion:	Meeting be adjourned at 8:40 P.M.
Moved by:	Peter Snell
Seconded by:	Sharon Raduloff
	Carried

Minutes prepared by: Peter Snell

**Next meeting:**

**Tuesday November 15, 2016 7:00 PM** at Our Lady of Peace School.



SHAWNEE PARK

SECA MEETING

TUESDAY OCTOBER 18, 2016

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PROJECT UPDATE

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1. Construction Update

- Phase 4 shallow utilities
- Offsite Intersections, James McKeivitt, Shawnee Drive
- Phase 2 underground utility installation underway. Paving late October.
- Phase 5 & 6 underground utility installation 2017

2. Shawnee Park Approvals

- Development Permit Phase 5 & 6 Tree Removal
- Development Permit Phase 8. Submission before end of 2016.
- Stripping & Grading Permit underway: remainder of site
- Road construction phase 5 & 6 (late 2016/spring 2017)

3. Update on AGM Questions

## **Appendix "B"**

### **SHAWNEE PARK COMMUNITY ASSOCIATION ISSUES**

**October 18, 2016**

#### **1. How will the drainage be managed between the central park area and the adjacent residents, given the current low grades and concerns from residents about flooding?**

Current Status:

Work has started on the detailed design of the park. The northernmost portion of the area will remain as the low point because drainage through the existing infrastructure, which is outside the Shawnee Park property boundary, forms part of the approved master drainage plan. The park design will include rain gardens and drainage pipes that will capture storm water and drain it back to the storm system in Shawnee Boulevard. Any runoff that is not captured by the park will drain through the existing infrastructure.

#### **2. Will the City of Calgary provide a lighted cross-walk at the intersection of Shawnee Drive and 6<sup>th</sup> St.?**

Current Status:

The City has advised that they have completed an assessment and that the lighted cross-walk is not warranted. SECA will continue to express their concerns through 311 calls. Cardel is not prepared to include this within the scope of the Shawnee Park development budget.

#### **3. The community is not satisfied with the current efforts to control dust. What will be done to improve this?**

Current Status:

The development must abide by the erosion and sediment control plan that is approved by the City of Calgary. The plan is put in place before, during, and after both stripping and grading as well as subdivision construction. Stockpile areas have been sprayed with a tackifying agent to reduce dust. On areas of construction, watering trucks have been used to suppress dust on temporary roadways where there is on-site construction traffic. Frequency of watering during 2016 exceeded that of a typical greenfield development but will be re-evaluated in the spring of 2017 again to ensure reasonable measures for the development are taking place. Although this will be an ongoing priority area of concern during the construction, Cardel is not prepared to take whatever measures are necessary, regardless of cost, to eliminate dust.

**4. What options are available to reduce the construction noise resulting from the earthworks and servicing?**

Current Status:

This issue has been discussed with the contractors. Efforts will be taken to ensure equipment moves efficiently on the site and that work occurs within approved bylaw hours. Reducing the volume or eliminating back up warning alarms is not an option because that is a violation of the safety code. It is understood that this is frustrating for the residents but it is a reality for the development of the project. Activity will cease substantially during the winter season.

**5. Why was the Phase 4 pathway installed directly adjacent to the neighboring property line, resulting in damage to homeowner trees?**

Current Status:

The location of the pathway was finalized and approved by the City. Unfortunately, some damage did occur to neighboring trees because of the construction logistics required, but any damaged trees will be assessed in the spring of 2017 and replaced as deemed necessary by a qualified arborist. It is understood that the neighboring residents are aware of this action plan. The need for a curb along the west portion of the pathway will be evaluated given concerns raised that drainage is spilling over in to neighboring properties.

**6. What is the plan to address the current status of the undeveloped MR area, west of Phase 6, prior to completion of the MR?**

Current Status:

The situation is being reviewed and a decision made to ensure the curb appeal is reasonably maintained prior to actual completion of the park, which is planned as scope of work within the Phase 8 development at this time.

APPENDIX "C"



TREASURER'S REPORT

	<u>REPORT DATE:</u> <u>2016-10-18</u>	<u>2016-08-31</u>	<u>CHANGE</u>
<u>Assets:</u>			
Cash	\$ 810	\$ 810	\$ -
BMO Chequing	\$ 4,329	\$ 4,426	\$ (97)
Cheques to be deposited	\$ 255	\$ 20	\$ 235
Casino Chequing	\$ 67,632	\$ 67,634	\$ (3)
PayPal	\$ 57	\$ -	\$ 57
Accounts receivable (CECA)	\$ 45	\$ 90	\$ (45)
Accounts Receivable (Trico)	\$ -	\$ 165	\$ (165)
BMO Mutual Fund	\$ 16,295	\$ 16,295	\$ -
Assets:	<u>\$ 89,424</u>	<u>\$ 89,441</u>	<u>\$ (17)</u>
<u>Liabilities:</u>			
Playground Fund	\$ (67,281)	\$ (67,281)	\$ -
Accounts Payable	\$ (483)	\$ (439)	\$ (44)
Liabilities:	<u>\$ (67,764)</u>	<u>\$ (67,720)</u>	<u>\$ (44)</u>
Funds Available	<u>\$ 21,660</u>	<u>\$ 21,721</u>	<u>\$ (61)</u>
 <u>2016 Memberships YTD:</u>			
Regular	229	213	16
Associate	4	4	0
Total	<u>233</u>	<u>217</u>	<u>16</u>
 <u>2015 Memberships Final:</u>			
Regular	567	567	0
Associate	4	4	0
Total	<u>571</u>	<u>571</u>	<u>0</u>
 <u>Funds Available Change:</u>			
Gift received	\$ -		
Membership fees	\$ 320		
Trico gifts received	\$ 25		
Total income	<u>\$ 345</u>		
Bank charges	\$ (12)		
Web site	\$ (46)		
Hall rental AGM	\$ (150)		
Bold Signs AGM	\$ (179)		
Printing & Miscellaneous	\$ (20)		
Total expenditures	<u>\$ (406)</u>		
Net change	<u>\$ (61)</u>		