



Director's Meeting Minutes

Date:	May 12, 2020
Location:	Zoom Online Meeting

Attendees:

<u>Directors:</u>					
Zeinab El Kady	Y	Maigul Wickham	Y	Lynn Jobe	Y
Ajay Khanolkar	Y	Rose-Lyne McCall	Y	Lydia Scratch	Y
John Raich	Y	Norm Rousseau	Y	Yogesh Dua	Y
<u>Guests:</u>					
Lorraine Raich	Y				

1. A quorum of directors (5 or more) being present, the meeting was called to order at 7:00 P.M.
2. Acceptance of April minutes

Motion:	Accept minutes presented
Moved by:	Lynn Jobe
Seconded by:	Lydia Scratch
	Carried

3. Review and acceptance of Agenda

Motion:	Accept Agenda as presented
Moved by:	Rose-Lyne McCall
Seconded by:	Norm Rousseau
	Carried

4. Director Reports

- Treasurer

Motion:	Approve Treasurer's Report
Moved by:	Maigul Wickham
Seconded by:	Lydia Scratch
	Carried

- Collection of memberships started. Payment via PayPal, cash or cheques. 14 memberships collected to date.
- Membership cards being mailed to members.
- FCC conversation regarding a refund of fees due to anticipated drop in memberships – not possible this year.

- **Development**

- May 7th CPC presentation regarding gas station development (CN-2 application by Graywood). 5-3 vote against the gas station.
- June 15th presentation to city council – preparing documentation.
- SECA in favor of **CN-1** development, rather than **CN-2** development.
- 31 responses back from community after newsletter.
- 7 Townhouse development was previously approved in 2013 – communication to go out to community to inform residents.

- **Membership Campaign**

- Newsletter sent in May with updated membership information
- Digital membership card – in development
- Addition of membership buttons/banner on website and FB page
- Reminder email about memberships to be sent to members using email addresses from database
- Community Partnership update:
 - 4 members currently engaged. Additional 2 to be onboarded.
 - Ask to Directors to reach out to local small businesses

5. Events and Programs

- Working on local ways to engage local community in this time e.g. chalk drawings. Communications to come via newsletter.
- All events on hold until gatherings are allowed.

6. Old Business

- Action log to be entered on a shared Google sheet. Updates required by individuals regularly.
- NextDoor App:
 - Evergreen Estates not on the app.
 - Further investigating value for our community.

7. New Business

- Google Suite of products would be a good addition for the Board to use to share documents
- Volunteering:
 - Project manager for beautification committee needed
 - Communications lead needed

8. Adjournment

Meeting adjourned at 8:20 PM.

Minutes prepared by: Rose-Lyne McCall

Next Directors' Meeting: **Tuesday, June 9, 2020 at 7:00** pm via Zoom online meeting platform.